



**Department of  
Veterans Affairs**

# Memorandum

**Date:** FEB 17 2010

**From:** Assistant Secretary for Public and Intergovernmental Affairs (002)

**Subj:** The Secretary's Award for Outstanding Achievement in Service for Homeless Veterans (WebCims 449573 )

**To:** Under Secretaries, Assistant Secretaries, and other Key Officials

The Office of Intergovernmental Affairs Homeless Veterans Program is seeking nominations for the Secretary's Award for Outstanding Achievement in Service for Homeless Veterans. The nominations should recognize outstanding achievement of individuals or organizations that provide exceptional service to homeless veterans.

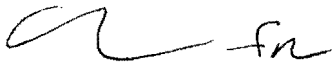
VA is soliciting nominations for the 4th annual Secretary's Award for Outstanding Service to our homeless veterans annual award. Your assistance in submitting nominations to recognize excellence among those individuals or groups is important to our mission of caring for our homeless veterans.

Award nominations in the form attached should be submitted by postal mail or hand delivered to the Office of the Director of Homeless Veterans Programs (075D), Department of Veterans Affairs, 810 Vermont Avenue, NW, Washington, D.C. no later than 60 days from date of signature. They may also be submitted via electronic email to [homelessvets@va.gov](mailto:homelessvets@va.gov)

A working group with representation from each of the Administrations and Staff offices chaired by the Director of Homeless Veterans Programs will review the nominations. The working group will evaluate them and make recommendations based on the criteria attached.

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Those recommendations will be forwarded to the Under Secretaries for Health, Benefits and Memorial Affairs for concurrence prior to submission to the Office of the Secretary. Upon approval by the Secretary the awards will be presented at an appropriate venue by the Secretary or his designee.

A handwritten signature in black ink, appearing to read 'L. Tammy Duckworth'.

L Tammy Duckworth

Attachment

cc: VISN, MA, DO, OC, OCRO and 200